

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held June 14, 2018 at the District Office, Delta, Utah.

Meeting convened at 4:15 p.m.

The President of the Board called the meeting to order at 4:15 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 24.

Call to Order

Members in attendance: Adam R. Britt, President  
Jeffery G. Schena, Vice-President  
Todd E. Holt, Member  
David E. Lund, Member  
Gordon L. Rawlinson, Member  
David V. Styler, Superintendent  
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David E. Lund

Pledge of Allegiance: David E. Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Class of 2018 Graduations and 2018-19 School Year
3. Fillmore City's Community Reinvestment Project Area
3. Review of Policies

Review of Policies

Health Requirements and Services: Medical Treatment  
Millard School District Policy - File Code: 6200  
econd Reading

Copyrighted Materials  
Millard School District Policy - File Code: 5190  
Second Reading

Motion Pictures in Classroom and School  
Millard School District Policy - File Code: 5185  
Second Reading

Transportation of Students for Extra Curricular Activities  
Millard School District Policy - File Code: 3060  
First Reading

Bereavement  
Millard School District Policy - File Code: 4330  
First Reading

American Heritage in the Curriculum  
Millard School District Policy - File Code: 5130  
First Reading

Media Collections: Dealing with Objectionable Materials  
Millard School District Policy - File Code: 5195  
First Reading

Services for Homeless Students  
Millard School District Policy - File Code: 6025  
First Reading

Boundary Variance for Resident Students  
Millard School District Policy - File Code: 6030  
First Reading

Visiting  
Millard School District Policy - File Code: 6070  
First Reading

Student Conduct  
Millard School District Policy - File Code: 6100  
First Reading

Student Search and Seizure  
Millard School District Policy - File Code: 6110  
First Reading

Persons Authorized to Access Students at School  
Millard School District Policy - File Code: 6230  
First Reading

Volunteer Services  
Millard School District Policy - File Code: 7020  
First Reading

Infection Control Policy  
Millard School District Policy - File Code: 3125  
Consideration for DELETION

Bloodborne Pathogens and Tuberculosis Screening  
Millard School District Policy - File Code: 3120  
Consideration for DELETION

Member Schena made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2018-2019 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive  
Session

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Holt, with the voting as follows:

Regular Board of Education Meeting

Member Schena	Aye
Member Holt	Aye
Member Lund	Aye
Member Rawlinson	Aye
Member Britt	Aye

Time of Closed Executive Session was from 4:20 p.m. to 4:50 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification of Closed Executive Session

\_\_\_\_\_  
Adam R. Britt, President

\_\_\_\_\_  
Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held May 10, 2018 were approved by a motion from Member Holt, seconded by Member Schena and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

Business Administrator Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #015326 to check #015492, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #25.

Substitute Teachers

Substitute Teacher

Savannah Rogers (Oak City)

Savannah has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

In-Lieu of Transportation Request

In-Lieu of Transportation Request

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Monica A. Searle	Kanella Mason	Fillmore Middle	10 miles
	Conner Mason	Fillmore Middle	
	Lily A. Searle	Fillmore Elementary	

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

Julie Jackson - Instructional Assistant at Fillmore Elementary School  
 Linette Woods - Lunch Worker at Millard High School  
 Sarah Foster - Lunch Worker at Fillmore Middle School  
 Teresa Harris - Teacher at Delta Middle School

Recommendation for Custodial Positions

Recommendation For Custodial Positions - Delta

Raelene Murdock - Transfer to Delta South Elementary School / 5.75  
 James Bringard - Delta Middle School / 8 hours  
 Josh Rusby - Delta Middle School / 5.75 hours  
 Kelli Welty-Johnson - Delta High School / 8 hours  
 Jennifer Painter - Delta High School / 5.75 hours  
 Flora Hyde - Delta High School / 3 hours

Recommendation for Fillmore Elementary School BTS's Art Teacher

FES - BTS's Art Teacher

Sylvia Wall - 1/2 time teacher

Recommendation for Part-Time Lunch Workers

Recommendation For Part-Time Lunch Workers

Martha Rodriguez - Millard High School / 4.5 hours  
 Alma Candia - Fillmore Middle School / 5.75 hours

Recommendation for AmeriCorps

AmeriCorp Position - DNES

Brittney Holman - Delta North Elementary School

Recommendation for Three (3) Hour PE Specialist - Delta North Elementary

PE Specialist for DNES

Kammi Willoughby

Recommendation for Delta High School Soccer Coach

DHS Girls Soccer Coach

Shanae Eyre

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information ItemRequest for Extra-Duty Pay for Yearbook Teachers

Mr. Derrick Dearden, Principal of Millard High School, and Mrs. Teresa Thompson, Principal of Delta High School, requested that the Board of Education consider adding an extra-duty stipend for the high school yearbook teachers. This is to accommodate these individuals for their time in attending a lot of extracurricular activities throughout the year to obtain yearbook photos. In the May Board of Education meeting, additional information was requested from Millard High School and Delta High School to support this request. Millard High School provided information on the extra time (out-of-contract) by the yearbook advisor.

## Information Items

Request For Extra-Duty Pay For Yearbook Advisor

Action ItemsPolicy Approval

Member Schena made a motion to approve the following policies:

Health Requirements and Services - Medical Treatments  
Millard School District Policy - File Code: 6200

Copyrighted Materials  
Millard School District Policy - File Code: 5190

Motion Pictures in Classroom and School  
Millard School District Policy - File Code: 5185

Motion was seconded by Member Holt and carried unanimously by the Members of the Board.

## Action Items

Policy Approval

Requests for Building Fee Wavier

1. Delta Utah Stake / Delta Utah West Stake Family History Association

Delta Utah Stake and the Delta Utah West Stake Family History Center will host the annual Family History Conference on Saturday, August 18, 2018 at Delta High School. This Conference is a non-profit history conference sponsored by the Delta Utah Stake and the Delta Utah West Stake of the Church of Jesus Christ of Latter-Day Saints.

A request was presented for the waiver of fees for the use of Delta High School.

Member Schena made motion to waive the building rental fee for the Pahvant Valley Family History Conference, seconded by Member Lund and carried unanimously by the Members of the Board.

Request for Waiver of Building Fee Rental - Family History Conference

## 2. The Amasa Mason Lyman Education and Historical Society

The Amasa Mason Lyman Educational and Historical Society is a non-profit organization dedicated to the preserving and transmitting information about Amasa Mason Lyman, his wives, family, and associates in settling the West. Their quinquennial Expo is scheduled for August 9-11, 2018 at Millard High School. Registration would start on Thursday, August 9, 2018 and the last lecture would be on Saturday afternoon, August 11, 2018.

Their request was for a waiver of the building rental fees, as has been done in the past.

Member Rawlinson made a motion to approve The Amasa Mason Lyman Educational and Historical Society use of Millard High School facilities and waiving the building rental fees, seconded by Member Lund and carried unanimously by the Members of the Board.

Request for Building Rental Fee Waiver for The Amasa Mason Lyman Educational and Historical Society

## Utah Public Treasurer's Fund Resolution

The Utah Office of the State Treasurer will be rolling out a new online PTIF account management platform in the near future. The Office of the Utah State Treasurer will be requiring PTIF pool participants to adopt a resolution authorizing at least two individuals to be make changes to their PTIF accounts.

A Resolution was presented that must be adopted by the governing body for an organization to be able to participate in the PTIF program.

Member Holt made a motion to authorize the signing of the Public Entity Resolution for the Utah Office of the State Treasurer for Millard School District to participate in the Public Treasure Investment Fund, seconded by Member Lund and carried unanimously by the Members of the Board.

PTIF Resolution - Office of the Utah State Treasurer

## Master Lease Agreement with Local Building Authority of the Millard School District

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease Agreement is required, extending the lease from July 1, 2018 and ending June 30, 2019.

Member Lund made a motion to renew the Lease Agreement between the Local Building Authority of Millard School District and the Millard School District for the period of July 1, 2018 and ending June 30, 2019, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Renewal of Master Lease Agreement with Local Building Authority

*Board Meeting Schedule*  
2018-2019 School Year

Board Meeting  
Schedule for the  
2018-2019 School  
Year

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2018-2019 on the 2<sup>nd</sup> Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 12, 2018 - Budget Hearing

Thursday, August 9, 2018

Thursday, September 13, 2018

Thursday, October 11, 2018

Thursday, November 8, 2018

Thursday, December 13, 2018

Thursday, January 3, 2019

Thursday, February 14, 2019

Thursday, March 14, 2019

Thursday, April 11, 2019

Thursday, May 9, 2019

Thursday, June 13, 2019 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.

David V. Styler  
Superintendent

Member Britt made a motion to approve and accept the Millard School District Board of Education meeting schedule for the 2018-2019 school year, seconded by Member Holt and carried unanimously by the Members of the Board.

It was suggested that the Members of the Board consider holding its monthly Board of Education meeting on Mondays.



Allocation of Funds to Millard School District Foundation

Discussion was held regarding a proposal to allocate funds to the Millard School District Foundation to be used by the Foundation for appropriate educational purposes.

Member Lund made a motion to allocate up to Three Thousand dollars (\$3,000), on an annual basis, for the support of appropriate educational purposes, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Allocation of  
Funds to Millard  
School District  
Foundation

Request From Orem Grizzlies for Use of Delta High School Baseball Field

Coach Fred Robinson of the Orem Grizzlies requested permission to use the Delta High School baseball field for their home games. The Orem Grizzlies are a part of the Utah Amateurs Baseball League in Utah Valley. Local assistance for field prep would be required. In exchange, the team will assist with the necessary upkeep of the field and stands following their games. Any extra revenue the Grizzlies receive will be put towards upgrades to the ballpark to benefit the Delta High School baseball team. The mission of the team is to build interest in the sport of baseball and to provide a family friendly community activity for the summer. The Grizzlies anticipate to need the field for 9-12 home games and will have a meet and greet before the game.

Member Holt made a motion to approve the use of the Delta High School baseball facility by the Orem Grizzlies, at no cost to the Millard School District, seconded by Member Lund and carried unanimously by the Members of the Board.

Request to Use  
DHS Baseball  
Field by Orem  
Grizzlies

Interlocal Agreement with the Fillmore City Reinvestment Area

Discussion was held regarding the proposed Community Reinvestment Area (CRA) for Fillmore City. A CRA is a development tool used by cities and counties to support economic development efforts that, without support, would not otherwise take place. Through a CRA, taxing entities can pledge a percent of incremental tax revenue to a redevelopment agency. The agency uses the tax increment revenues to assist developments and hurdles that would have otherwise prevented or stunted development.

The hurdle for development within Fillmore City has been the cost of installing the requisite infrastructure to support development, like roads and utilities. The Fillmore City Project Area Plan and Budget will have Fillmore City spending 1.4 million on infrastructure improvements to enable an estimated 13.2 million in development within the project area (roughly 100 acres near the I-15 on and off ramps at the south end of Fillmore City).

The Fillmore City CRA is requesting that taxing entities participate at 75-percent for 20 years, with the Agency raising approximately 1.6 million .

There are two different developments that are planned to be constructed within the Project area. The first is the Fillmore Business Park Development, which is spread over 11 acres. The planned development contains two general retail stores spread over 27,000 square feet, two eating establishments totaling 15,000 square feet, a hotel and future ATV dealership.

The seconded planned development is the Fillmore Medical Offices Development, which will have a medical physical therapy office in a 6,000 square foot building. This will be followed by a 10,000 square foot pharmacy and finally two small medical office buildings.

Interlocal Agree-  
ment with Fill-  
more City Rein-  
vestment Area



Member Rawlinson made a motion to approve entering into the Interlocal Agreement between the Fillmore City ReDevelopment Agency and Millard School District, pending review and acceptance by legal counsel, seconded by Member Britt with the voting as follows:

Member Rawlinson	Aye
Member Britt	Aye
Member Lund	Aye
Member Schena	Aye
Member Holt	Abstained

Topaz Museum Request for Use of School Bus

Topaz Museum Request

The Utah Museum of Fine Arts (UMFA) has scheduled a trip to Delta on June 30th to visit the Topaz Museum and the Topaz Interment site. Mr. Scott Bassett, Topaz Museum Board Secretary, requested the use of one school bus to transport the participants to the Topaz site. During past pilgrimages, this type of request has been approved.

Member Rawlinson made a motion to approve the use of one school bus for the Utah Museum of Fine Arts visit to the Topaz site, pending proof of insurance (liability and property), paying cost of bus driver, if necessary, and cost of fuel, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Personnel Excellence

Personnel Excellence

Mrs. Canisha Harrison - Kindergarten Teacher at Fillmore Elementary

Mrs. Harrison was recognized for her outstanding teaching and for excellence in her teaching efforts at Fillmore Elementary School.

Mrs. Carlene Beckstrand - Teacher at Fillmore Elementary School

Mrs. Beckstrand retired at the end of the 2017-18 school year, however, was unable to attend the May Board meeting when the retirees were honored.

Each were given a Certificate of Excellence.

Student Excellence / Deseret News Academic All-State

These student athletics were unable to attend the May Board Meeting

Boys' Baseball

\*Jacob Gates - Millard High School  
Nicolas Krause - Millard High School

Boys' Track

Dax Brough - Delta High School  
Koyle Turner - Millard High School

Girls' Track

Bridgette Christensen - Delta High School

Girls' Softball

Megan Rasmussen - Millard High School  
TyLynn Taylor - Millard High School

\*Present for the Board meeting.

Each were given a certificate of excellence.

Public Comment

None

Public Comment

Communications for Board Members

1. Thank you letter from Ms. Liesl Finlinson and Ms. Aliese Withers, for the opportunity of attending The International Conference on Applied Behavior Analysis (Autism Conference). Personal notes were included regarding the information that was received from the conference.

Communications  
for Board Mem-  
bers

Board Member Comments

1. Member Holt reported that he had visitors from out of Millard County who attended the Delta High School graduation. They were greatly impressed with the Arts program and how good graduation was.

2. Member Rawlinson reported that he visited the Millard School District's Summer School program and was very impressed. There are great employees who teach with their hearts and not for the money.

3. Member Schena reported that the news indicated that Utah is last in per pupil spending and yet the employees do an outstanding job, with limited funding.

4. Member Lund indicated that he was pleased with the graduations and the lasting effects that good employees have on our children.

5. Member Britt expressed his gratitude for the retirees and the wonderful influence that all have had in the lives of children.

Board Member  
Comments

**MILLARD COUNTY SCHOOL DISTRICT**  
**DELTA, UTAH**  
**JUNE 14, 2018**

Budget Revisions  
for the 2017-2018  
School Year

The Budget for the school year 2017-2018 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

FUND 10:

1000	Instruction was decreased from	\$20,391,774	\$19,633,113
2100	Supporting Services – Students increased	\$ 242,742	\$ 262,249
2200	Supporting Services – Teachers increased	\$ 571,911	\$ 939,719
2300	Supporting Services – District General Administration increased	\$ 435,757	\$ 475,946
2400	Supporting Services – School Administration Decreased	\$ 1,887,728	\$ 1,983,470
2500	Support Services – Business increased	\$ 488,045	\$ 556,592
2600	Operation and Maintenance of Plant Services increased	\$ 3,200,227	\$ 3,351,949
2700	Student Transportation increased	\$ 1,556,324	\$ 1,625,759
2800	Support Services i	\$ -0-	\$ -0-
2900	Other Support Services	\$ -0-	\$ -0-
3000	Operation of Non-Educational Services	\$ -0-	\$ -0-
5000	Other Outlay	\$ -0-	\$ -0-
6000	Undistributed Reserves	\$ -0-	\$ -0-
	TOTAL FUND 10	\$28,774,508	\$28,828,797

FUND 21:

	Student Activity Fund decreased	\$ 1,626,225	\$ 1,611,725
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FUND 23:

	Non K-12 Programs	\$ -0-	\$ -0-
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FUND 31:

	Debt Service increased	\$ -0-	\$ 71,784
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FUND 32:

	Capital Outlay increased - Fund 54 to Fund 32	\$ 4,755,983	\$ 6,887,868
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FUND 51:

	Food Service increased	\$ 1,710,570	\$ 1,756,492
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OTHER FUNDS:

	FFA Science Lab/Foundation - increased	\$ 10,650	\$ 14,150
	QSCB Fund 54 decreased - Moved to Fund 32	\$ 2,265,980	\$ -0-

With a Balance on Hand \$ 5,440,651

Member Lund made a motion to approve the revisions and adjustments to the 2017-2018 school year Budget for the Millard School District, seconded by Member Rawlinson and carried unanimously by the Members of the Board.  
Exhibit #26

The Tentative Budget, for the 2018-2019 School Year, for the Millard School District was presented with CERTIFIED TAX RATES as follows:

Budget and Certified Tax Rates for the 2018-19 School Year

0.001699	State Basic Program
0.000807	Voted Leeway
0.002476	Board Voted Leeway
0.000024	Charter School Levy
0.000000	Judgement Levy

**0.005006 Total for Maintenance and Operation**

**0.000000 Debt Service**

0.001914	Capital Outlay
0.000000	C/O Judgement Levy

**0.001914 Total for Capital Outlay**

**0.006920 TOTAL PROPOSED CERTIFIED TAX RATE FOR THE 2018-2019 SCHOOL YEAR.**

The Budget was prepared on a Weighted Pupil Unit of 4,515.939 and an estimated assessed valuation of \$2,384,755,947, for Maintenance and Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Lund made a motion to approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 12, 2018, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Holt and carried unanimously by the Members of the Board.

Exhibit #29:

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 12, 2018, at 4:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 12, 2018, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting the Budget and setting the Certified Tax Rates the 2018-2019 school year.

Budget Hearing

Meeting adjourned at 6:20 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
 President Business Administrator